

To our candidate: We appreciate your interest in our company and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will enable us to place you in a position that best suits your qualifications and may assist us in future promotions. Candidates are considered for all positions without regard to race, sex, religion, national origin, age, marital or veteran status, or the presence of non-job related medical condition and handicap. All employees are employees at will with no implied contract.

Name: \_\_\_\_\_  
FIRST MIDDLE LAST SOCIAL SECURITY #

\_\_\_\_\_  
STREET ADDRESS CITY STATE ZIP CODE

\_\_\_\_\_  
HOME PHONE # CELL PHONE # COSMETOLOGY  
LICENSE

Are you 18 or older? \_\_\_ How did you hear about us? \_\_\_\_\_

**EMPLOYMENT HISTORY:**

May we contact your present/past employers? \_\_\_ Explain: \_\_\_\_\_

**3 MOST RECENT JOBS** (If not applicable, list U.S. Military, Volunteer Work, Personal References)

Company \_\_\_\_\_ Location \_\_\_\_\_

Phone \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Dates Worked \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Location \_\_\_\_\_

Phone \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Dates Worked \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

Company \_\_\_\_\_ Location \_\_\_\_\_

Phone \_\_\_\_\_ Job Title \_\_\_\_\_

Supervisor \_\_\_\_\_ Dates Worked \_\_\_\_\_ to \_\_\_\_\_ Salary \_\_\_\_\_

Reason for Leaving \_\_\_\_\_

**EDUCATION:**

School	City/State	# of years completed	Diploma/Degree/License
High School			
College			
Cosmetology School			

**REFERENCES:** Please provide the names of three person not related to you, whom you have known for at least one year.

NAME	TWO CONTACT NUMBERS	OCCUPATION	YEARS ACQUAINTED

**AVAILABILITY:**

Total hours available per week: \_\_\_\_\_

Hours of Availability: MON\_\_\_\_\_ TUES\_\_\_\_\_ WED\_\_\_\_\_ THURS\_\_\_\_\_ FRI\_\_\_\_\_ SAT\_\_\_\_\_

Are you legally able to work in the U.S.? \_\_\_\_\_ How far do you live from location? \_\_\_\_\_

Do you have transportation to and from work? \_\_\_\_\_

What date are you available to begin work? \_\_\_\_\_

Position applied for: \_\_\_\_\_ Desired Salary \_\_\_\_\_

**ADDITIONAL INFORMATION:**

Do you have a friend or relative in our company? \_\_\_\_\_ If yes, state name and position \_\_\_\_\_

In the past 7 years, have you ever been convicted of a crime, excluding misdemeanors and traffic violations? \_\_\_\_\_ If yes, please describe in full \_\_\_\_\_

A conviction will not necessarily bar you from employment

**AGREEMENT:**

I certify that the information I have given on this application is true and complete and understand that any false or misleading information given, or the omission of any pertinent information may result in my discharge at any time, if I am hired. I hereby authorize XIPHIUM, INC to investigate my record my former employers and personal references. If hired, I agree to abide by the policies, rules, and expectations of XIPHIUM, INC. I also understand that my employment is "at will" and I can resign at any time and that I can be terminated at any time. Nothing herein or during my employment shall be considered an employment contract.

_____ Candidate Signature	_____ Date of Application
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